

Bachelor of Fine Arts–Graphic Design – Miami University, Oxford, Ohio 1999  
fulfilled all requirements towards a concentration in Surface Design–1980

### Work Experience

Internship - Hobsen's DMI  
(formerly CollegeView)  
Assisted in the design process of  
multi-media presentations of various  
colleges and universities throughout  
the U.S., Canada, and Puerto Rico.

Peer Counselor  
Office of Student Financial Aid,  
Miami University  
Winter 1996  
Responsibilities include supervision  
of 3 to 4 student workers, assisting  
students and parents of students in  
the financial aid process  
requirements. Other responsibilities  
include the design of a monthly  
newsletter for student workers,  
including updates to financial aid  
policies and helpful reminders.

Coordinator - Testing  
(Managerial Reporting)  
General Telephone & Electric (GTE)  
1983–1995  
Responsibilities included monthly  
processing and testing of managerial  
reports in the Financial Reporting  
department. Testing included  
research and implementation of new  
processing jobs and procedures to  
be used in the monthly creation of  
Financial Reports for the viewing  
availability of major stockholders,  
and upper management. Other  
responsibilities included maintenance  
of mainframe ID's and dataset  
security for access to the the online  
journal entry system.  
Other job titles during this period  
included Staff Assistant–Prophet and  
Servpro Reporting Systems, Finance  
Representative, Customer Payment  
Representative, and  
Inward/Outward Operator.

### Honors & Activities

Hiestand Design, spring–fall 1998  
AIGA, Miami University student group,  
Cincinnati chapter 1997  
Dean's List 1996–97  
Avis Cullen - AAUW Scholarship  
Miami University - Class of 1963 Scholarship  
LeRoy S. Galvin Memorial Scholarship  
Russell and Ada Evans Scholarship

### References

Peg Faimon,  
Associate Professor–Graphic Design  
Miami University, Oxford Ohio 45056,  
513.529.1407

Sherry Scott, Assistant Director  
Student Financial Aid  
Miami University, Oxford Ohio, 45056,  
513.529.2888

Lisa Haram, Staff Accountant  
Financial Reporting Department  
GTE, Irving Texas, 75061,  
214.790.7668

Computer Skills:  
QuarkXPress, Illustrator, Photoshop,  
FreeHand, WordPerfect